

MOORE COUNTY, NORTH CAROLINA, REPUBLICAN PARTY PLAN OF ORGANIZATION

As adopted unanimously by the Moore County Republican Party
at the Moore County Republican Convention held on March 2, 2024
and amended by the Moore County Republican Executive Committee on August 30, 2024,
in order to comply with changes to the North Carolina Republican Plan of Organization
adopted by the State Convention on May 25, 2024

ARTICLE ONE – MEMBERSHIP AND DEFINITIONS.

- (1) Every citizen of the United States who is a resident of Moore County, North Carolina, and who is registered with the Moore County Board of Elections as a Republican in the precinct in which he or she is living, is a Member of the Moore County Republican Party and is eligible to participate in the affairs of the Party in accordance with this Plan.
- (2) A candidate running for Party office must be a Member residing in the jurisdiction in which he or she seeks office.
- (3) In this Plan, the following terms shall have the meaning described below:
 - (a) The terms “Alternate” and “Alternates” shall mean Alternate Delegate or Alternate Delegates.
 - (b) The term “Member” shall mean a member of the Moore County Republican Party as defined in Section (1) above.
 - (c) The term “NCGOP” shall mean the North Carolina Republican Party.
 - (d) The term “NC Plan” shall mean the North Carolina Republican Party Plan of Organization, as it is amended from time to time.
 - (e) The term “Party” shall mean the Moore County Republican Party.
 - (f) The term “Plan” shall mean this Plan of Organization.
- (4) The terms “Public Notice,” “notice,” “day,” and “days” are defined in Section (4) of ARTICLE FIVE.

ARTICLE TWO – PRECINCT ORGANIZATION.

- (1) Precinct Committee. Each organized precinct shall have a Precinct Committee which shall, in cooperation with the County Chair and County Executive Committee, supervise the affairs of the Party within its precinct.
 - (a) The Precinct Committee shall consist of the Precinct Officers and such other Members as are appointed by the Precinct Chair. Each member of the Precinct Committee shall serve until the date of the County Convention called in the next odd numbered year and only during such time as he or she is a Member and residing in the precinct. Those members of the Precinct Committee who are appointed by the Precinct Chair shall serve at his or her pleasure.

- (b) The Precinct Officers shall be the Chair, the Vice-Chair, and the Secretary, all of whom shall be elected as provided in Section (4) of this Article or, in the event of a vacancy, shall be appointed in accordance with Section (7)(c) of Article THREE below.
 - (i) The Chair (who is sometimes referred to as the "Precinct Chair in this Plan) shall be primarily responsible for Party affairs in his or her precinct and shall preside at all Precinct Meetings. A more detailed description of the job of Precinct Chair is attached to this Plan as Exhibit F.
 - (ii) The Vice-Chair shall function as the Chair in the absence of the Precinct Chair.
 - (iii) The Secretary shall keep the minutes of the Precinct Meetings and all precinct records and shall maintain a list of precinct volunteers and their contact information.
 - (iv) The Precinct Officers shall be entitled to serve in their respective capacities until their terms expire or, if earlier, until they resign or otherwise become ineligible to act.
- (2) Duties. The Precinct Committee shall
 - (a) Provide the County Chair with a list of Members residing within the precinct who are qualified and willing to be appointed as election officials;
 - (b) Work for the election of Republican candidates for public office;
 - (c) Recruit volunteers who are willing to work for the Party and its candidates during general election campaigns; and
 - (d) Assist the Party in getting out the vote in the precinct.
- (3) Annual and Other Precinct Meetings.
 - (a) An Annual Meeting of the Members of each precinct shall be held during the month of February or, if held on the same day as the County Convention, in the month of March, at the call of, and at a place and time determined by, the County Chair. No Annual Meeting shall be scheduled during the three-day period prior to the day of the County Convention.
 - (b) The County Chair shall give both Public Notice and notice to the Precinct Chair at least ten days prior to the Annual Meeting. The notices shall include a description of the procedure to be followed by those who are not in attendance at the annual meeting but who are willing to serve as an officer, committee member, or delegate or alternate to the county convention. The Precinct Chair shall also be notified of the number of votes the precinct is entitled to cast at the next County Convention.
 - (c) Delegates and Alternates to the County Convention shall be elected at each Annual Meeting as provided in Section (5) below.
 - (d) Additional Precinct Meetings may be held from time to time upon the call of any member of the Precinct Committee, any ten Members of the precinct, or the County Chair, provided that notice of the date, time, and purpose of the Meeting is posted on the Party's website and is given by email to each member of the Precinct Committee more than five days prior to the Meeting.
 - (e) The following rules apply to all Precinct Meetings:

- (i) The Precinct Chair shall preside at each Precinct Meeting. If there is no Precinct Chair or if he or she is absent, the Vice-Chair, if any and if present, shall preside, otherwise the Secretary shall preside. In the event there is no Precinct Officer at the Precinct Meeting, those Members present and entitled to vote shall select one of their number to preside and act as Secretary for that Meeting only.
- (ii) A quorum to conduct business at any Precinct Meeting shall be three. In the event that a quorum is not present at an Annual Meeting scheduled in February a scheduled Annual Meeting, the time of the Annual Meeting shall be postponed to the day of the County Convention, when the Annual Meeting shall be reconvened immediately prior to, and at the same location as, the County Convention.
- (iii) No proxy votes shall be accepted at a Precinct Meeting.
- (iv) Any Member who resides in the precinct and (a) who was registered to vote in the precinct as a Republican on the previous January 31st or (b), if not then registered, is registered to vote as a Republican on the date of the Annual Meeting, but only if within the 30 days preceding the Annual Meeting he or she either moved into the precinct or attained the age of 18, shall be entitled to vote at the Annual Meeting. Only Members entitled to vote at an Annual Meeting shall be eligible to be elected as a Precinct Officer or as a Delegate or Alternate to any Republican Convention. Any Member who resides in the precinct and who is registered to vote as a Republican in the precinct at the time of any other Precinct Meeting shall be entitled to vote at that Meeting.

(4) Election of Precinct Officers.

- (a) The Precinct Officers shall be elected at each Annual Meeting held in an odd numbered year. Members present may nominate anyone present, including themselves, or anyone not present who is known to be willing to serve.
- (b) Those Members present at any other Precinct Meeting may fill any vacancy in a precinct office that has not been filled in accordance with Section (7)(c) of ARTICLE THREE.

(5) Election of Delegates and Alternates to the County Convention.

- (a) Each precinct is authorized to elect at its Annual Meeting Delegates and Alternates to the County Convention. The number of Delegates allocated to each precinct shall equal the sum of (i) one plus (ii) an amount equal to one for every 100 Members, or major fraction thereof, registered in the precinct as of January 31st of the year in which the Annual Meeting is held. An equal number of Alternates shall be allocated to each precinct.
- (b) No Alternate shall be elected until all Delegate positions are filled.
- (c) Each Delegate and Alternate must be registered to vote as a Republican in the precinct which he or she shall represent at the time of his or her election.
- (d) Delegates and Alternates shall be elected as follows:

- (i) Each individual attending the Annual Meeting shall upon arrival sign a register on which he or she shall identify himself or herself by full name and residential address.
- (ii) Prior to proceeding with the business of the Meeting, the right of each individual in attendance to vote and to serve as a Delegate shall be determined. If, however, the right of an individual in attendance to vote and to serve as a Delegate cannot be determined at the time of the Annual Meeting, he or she shall be allowed to cast a provisional vote and may be provisionally elected as a Delegate, subject to a final determination being made by the Credentials Committee as soon after the Annual Meeting as possible.
- (iii) Those Members in attendance who indicate their willingness to serve as a Delegate or Alternate shall be deemed to have been nominated as a Delegate in the order in which they signed the register referred to in Paragraph (i).
 - (A) If the number of nominees is equal to or fewer than the number of Delegate positions allocated to the precinct, then all nominees shall be deemed to have been elected as Delegates to the County Convention.
 - (B) If the number of nominees is greater than the number of Delegate positions allocated to the precinct, then the nominations for Delegate shall be deemed to have closed when the number of individuals signing the register and willing to serve as Delegate equals the number of Delegate positions allocated to the precinct. All those so nominated shall be deemed to have been elected as Delegates to the County Convention.
 - (C) After the election of Delegates, any remaining individuals who signed the register referred to in Paragraph (i) and who are willing to serve shall be deemed to have been nominated as an Alternate and shall be elected as such in the order in which they signed that register until all Alternate positions are filled.
- (iv) An individual not attending the Annual Meeting, but who is otherwise eligible to serve as a Delegate to the County Convention, may be elected at the Annual Meeting, provided that he or she has complied with the procedure adopted by the County Executive Committee in accordance with article three (4)(h). If, after the election described in Paragraph (iii) is completed, there are unfilled positions for either Delegate or Alternate, then those positions shall be filled by the individuals nominated under this Paragraph in the order in which they are nominated until all remaining Delegate positions, if any, and all remaining Alternate positions are filled.
- (v) Upon the close of the Annual Meeting, the Precinct Chair and Precinct Secretary or the Members acting in those capacities shall provide the County Secretary and Credentials Committee with a certified

list of those individuals elected as Precinct Officers, if any, and as Delegates and Alternates to the County Convention. No one may be elected as a Delegate or Alternate following the close of the Meeting.

ARTICLE THREE – COUNTY ORGANIZATION

- (1) County Officers. The County Officers shall consist of the Chair, Vice-Chair, Secretary, Treasurer, and General Counsel, each of whom shall be elected at the County Convention held in an odd numbered year for a term of two years or, if earlier, until he or she is no longer a resident of Moore County or otherwise becomes ineligible to serve. Each of the County Officers shall serve as a member of the County Executive Committee.
- (a) The Chair (who is sometimes referred to as the “County Chair” in this Plan) shall have general supervision of the affairs of the Party within the County and shall implement any policies adopted by the County Executive Committee. The Chair shall issue the call of the Annual Precinct Meetings, the County Convention, and the meetings of the Officers Committee and County Executive Committee. In connection with the call of the Annual Precinct Meetings and the County Convention, the Chair shall describe the procedure to be followed by those not in attendance but who are willing to be elected as an officer, committee member, delegate or alternate. The Chair shall keep faithful and accurate records of all monies received and disbursed by him or her. He or she shall preside at all meetings of the Officers Committee and the County Executive Committee. The Chair shall appoint the County Finance Chair, and make such other appointments as are provided for in this Plan, and carry out all other duties required of him or her by this Plan and the NC Plan. Further, the Chair is authorized to create committees, in addition to those required by this Plan, for the purpose of implementing the mission of the Party and, with the consent of the County Executive Committee, shall appoint and charge the Chair and members of those committees. A more detailed description of the job of County Chair is attached to this Plan as Exhibit A.
 - (b) The Vice-Chair shall function as Chair in the absence of the Chair, including being responsible for calling the Annual Precinct Meetings and the County Convention in the event the Chair refuses or neglects to do so, and shall have such other duties as may be prescribed by the Chair. A more detailed description of the job of Vice-Chair is attached to this Plan as Exhibit B.
 - (c) The Secretary shall keep all minutes and records and shall maintain a roster of all precinct officers and County Executive Committee members. He or she shall carry out all other duties as shall be prescribed by the Chair, this Plan, or the NC Plan. A more detailed description of the job of Secretary is attached to this Plan as Exhibit C.
 - (d) The Treasurer shall receive and disburse all funds as authorized by the Officers Committee or Executive Committee, shall keep faithful and accurate records of all monies received and expended by him or her, make financial reports at all

County Executive Committee meetings, and fulfill all duties imposed upon the Treasurer of a political organization under federal and state law. The Treasurer must successfully complete the Mandatory Compliance Training provided by the North Carolina Board of Elections not later than sixty days after his or her election. A more detailed description of the job of Treasurer is attached to this Plan as Exhibit D.

- (e) The General Counsel shall be an attorney licensed in North Carolina who shall provide general legal and parliamentary advice to the Party and be the chief election integrity officer of the Party, working to identify and eliminate election fraud and to maintain trained and qualified election observers in every Precinct. Any advice rendered by the General Counsel to the Party in connection with the NCGOP Plan or in connection with any issue which impacts the NCGOP shall not contradict the advice or decisions of the NCGOP General Counsel or Arbitration Committee. A more detailed description of the job of General Counsel is attached to this Plan as Exhibit E.

(f) Political Activity by the County Chair and Vice-Chair.

- (i) The County Chair and Vice-Chair shall refrain from publicly supporting a candidate in a contested Republican primary.
- (ii) If the County Chair or Vice-Chair files to run for public office, he or she shall be deemed to have resigned his or her office, effective seven days after the close of the filing period for the office he or she seeks, and the resulting vacancy shall be filled as provided in Section (6)(c) below. This provision shall not apply, however, if no other Republican files for the office sought by the County Chair or Vice-Chair and if the County Executive Committee for good cause shown determines by a two-thirds affirmative vote to exempt the Officer from the provisions of this Paragraph.

- (2) At Large Members of the Executive Committee. There shall be five At Large members of the Executive Committee, each of whom shall be elected at the County Convention held in an odd numbered year to serve for a term of two years or, if earlier, until they are no longer residents of the County or otherwise become ineligible to serve. This provision is repealed upon the convening of the 2025 Moore County Republican Convention at which time the following provision shall take its place:

- (2) Regional Members of the Executive Committee. From and after the convening of the 2025 Moore County Republican Convention, there shall be five Regional members of the Executive Committee, each of whom shall reside in a single-member district which corresponds to one of the five Moore County Commissioner Districts. Each Regional member shall be elected at the County Convention held in an odd-numbered year to serve for a term of two years or, if earlier, until that member is no longer a resident of the County Commissioner District from which he or she was elected or otherwise becomes ineligible to serve. Notwithstanding the previous sentence, a Regional member shall not be deemed to no longer reside in his or her district merely because the boundaries of the Moore County Commissioner Districts are redrawn during the member's term.

(3) The County Executive Committee.

- (a) Membership. The County Executive Committee shall consist of the following classes of members:
 - (i) The voting members of the Committee, being the Officers, the At Large or Regional Members, those Precinct Chairs, and those Presidents of the Moore County Republican Men's Club, Moore Republican Women, and the Sandhills Young Republican Club, who are elected at the County Convention held in an odd-numbered year, and the County Finance Chair appointed by the County Chair;
 - (ii) The limited voting members of the Committee, being those Precinct Vice-Chairs who are not otherwise voting members of the Committee and who are elected at the County Convention held in an odd-numbered year; and
 - (iii) The non-voting members of the Committee, being those United States, North Carolina, or Moore County elected public officials who are not otherwise voting members or limited voting members of the Committee and who are Republicans residing in Moore County, including any official elected in a non-partisan race, and who are elected at the County Convention held in an odd-numbered year.
- (b) Term of Office. The officers and At Large or Regional members of the Committee shall serve for two years or until their successors are elected. The elected members of the Committee who serve by reason of being Precinct Chairs, Vice-Chairs, Club Presidents, or elected public officials shall serve while continuing to hold those same positions or, if later, until the next County Convention held in an odd-numbered year. Further, a Vice-Chair shall serve as a limited voting member only during such time as the Chair of his or her Precinct is serving as an elected member of the Committee.
- (c) Eligibility. No one shall be elected to the County Executive Committee by the County Convention who is not registered to vote as a Republican in Moore County on January 31st immediately prior to that County Convention. In the case of a vacancy filled by the County Executive Committee in accordance with Section (7) below no one shall be elected to the County Executive Committee who is not registered to vote as a Republican in the Moore County precinct in which he or she resides at the time of his or her election. Further, no one shall be elected to the County Executive Committee who has not expressed a willingness to serve as a Committee member.
- (d) Rights and Privileges of Membership. A limited voting member has the right to vote at only those County Executive Committee meetings where the Chair of the Precinct of which he or she is the Vice-Chair is not present. A limited voting member's presence will only be taken into account in determining the existence of a quorum when the Chair of his or her Precinct is not present. Except as provided in this Section, a limited voting member and a non-voting member's presence shall not be taken into account in determining the existence of a quorum and he or she shall not have the right to offer motions or vote on any

matter coming before the Committee, but shall have the right to engage in debate.

(e) Notice of Meetings. As a condition of election, a member of the County Executive Committee agrees to accept notices sent by email.

(4) Powers and Duties. The County Executive Committee shall have the following powers and duties:

(a) The County Executive Committee shall manage the affairs of the Party.

(b) The County Executive Committee shall meet at least twice a year at the call of the Chair or upon the call of one-third of its members. Ten days prior notice of a meeting shall be given to the members of the Committee. A quorum to conduct business shall be twenty-five percent of the voting members of the Committee.

(c) Anyone who is a voting member of the County Executive Committee in more than one capacity shall have only one vote.

(d) The Executive Committee shall have the powers and duties conferred upon it by the NC Plan as it is amended from time to time. Specifically, the County Executive Committee shall

(i) cooperate with the Congressional District and State Executive Committees in all elections and Party activities;

(ii) encourage qualified candidates for office within the County;

(iii) adopt a budget;

(iv) recommend nominees to the State Chairman for appointment to the County Board of Elections, to the extent consistent with State law;

(v) approve a Finance Committee and an Auditing Committee of not fewer than three appointed members each;

(vi) approve such other committees as may be deemed necessary;

(vii) assure that this Plan remains consistent with the NC Plan and may amend this Plan from time to time as provided in Section (5) below;

(viii) recognize Republican clubs functioning within the County and, until such time as that recognition is revoked, elect the Presidents of such Clubs as members of the County Executive Committee; and

(ix) after giving the notice required by the NC Plan and conducting a meeting reasonably calculated to be fair to all potential candidates, recommend a nominee to the appropriate governmental authority to complete the unexpired term of any public official who no longer holds his or her office, to the extent permitted by law and in accordance with the NC Plan. The Secretary shall provide the Executive Director of the NCGOP with an affidavit verifying that the notice required by the NC Plan was properly given.

(e) Endorsements.

(i) Neither the County Executive Committee nor any other Committee created pursuant to this Plan shall make any endorsement of any candidate running for public office in a contested Republican primary.

(ii) The County Executive Committee may endorse Republican nominees running in a partisan general election. It may also endorse a Republican

candidate running in a general election where there has been no primary election. It shall endorse those Republican candidates running in a non-partisan judicial election who have been properly endorsed by the State Executive Committee or the appropriate District Committee pursuant to the NC Plan. In addition, the County Executive Committee may endorse a registered Republican running in a non-partisan race, provided that only Moore County voters can cast ballots in that race. Notice of any County Executive Committee meeting called for the purpose of making endorsements shall comply with the provisions of the NC Plan.

- (iii) Neither the County Executive Committee nor any other committee created pursuant to this Plan shall issue a contrary endorsement or withhold support from any non-partisan judicial candidates properly endorsed pursuant to the NC Plan or this Plan.
- (iv) Each officer and committee member elected or appointed pursuant to this Plan shall refrain from utilizing the powers and dignity of his or her office or position in any Republican primary for public office.
- (f) The County Executive Committee may direct the Officers Committee to implement any decisions or policies which it may adopt.
- (g) Any member of the County Executive Committee may call an Annual Precinct Meeting or the County Convention if both the County Chair and Vice-Chair fail or neglect to do so.
- (h) Prior to the Annual Precinct Meetings and County Convention, the County Executive Committee shall adopt a procedure that allows eligible Republicans who are not in attendance at the Annual Precinct Meeting or County Convention to be elected as an officer, committee member, delegate or alternate at that Meeting or Convention. The procedure shall require that a notice of the individual's willingness to serve be in the hands of a person or persons designated by the County Executive Committee prior to the convening of the Annual Precinct Meeting or in the hands of the Credentials Committee prior to the convening of the County Convention, as the case may be, and that contact information, including the individual's full legal name, address, phone number, and email address, be provided.

(5) Committees.

- (a) Officers Committee. There shall be a subcommittee of the County Executive Committee, known as the Officers Committee and consisting of the County Officers.
 - (i) The Officers Committee shall be responsible for the day to day management of the Party and, in this connection, is authorized to initiate ordinary and necessary programs and to make expenditures required to implement those programs and to conduct fund raising activities.
 - (ii) The authority conferred on the Officers Committee by Paragraph (i) does not extend to committing the Party to a capital expenditure or any other

major expenditure or initiative. Such matters are subject to approval by the Executive Committee.

- (iii) To help assure compliance with Paragraph (ii), the Secretary shall cause a report to be issued to the members of the Executive Committee by the 15th day following the end of each calendar quarter, setting forth any decisions or expenditures made by the Officers Committee during the preceding calendar quarter.
 - (iv) The proceedings of the Officers Committee may be informal and can be conducted without a physical meeting. At least three Officers must participate in the consideration of a matter and must vote in the affirmative in order to approve any decision.
- (b) County Finance Committee. The County Finance Committee shall consist of the County Finance Chair, the County Chair, Vice-Chair, Treasurer, and three Members nominated by the County Chair and approved by the County Executive Committee. The Committee shall have active management of fund-raising efforts within the County and shall cooperate, as needed, with the Congressional District and State Finance Committees.
- (c) Auditing Committee. An Auditing Committee consisting of three Members shall be nominated by the County Chair and approved by the County Executive Committee. The Committee shall conduct an annual review of the financial records of the County, in such manner as it deems appropriate, and shall report the results of its review to the County Executive Committee.
- (d) Election Integrity Committee. The Election Integrity Committee shall consist of the Committee's Chair and such other members as the County Chair shall appoint. The Committee's Chair shall be the General Counsel or, in the event no one qualified to serve is acting as General Counsel, such other person appointed in accordance with Section (7)(c)(iii). The Committee shall be responsible for identifying and eliminating election fraud and maintaining trained and qualified election observers in every Precinct. In addition, the Committee shall monitor the canvassing of votes by the Board of Elections and shall challenge any votes improperly cast.
- (e) Committee members who are approved by the County Executive Committee shall serve at the pleasure of the County Executive Committee during the term of the County Chair who appointed them.
- (f) The County Chair and Vice-Chair shall be ex-officio members of any committee of which they are not otherwise members.
- (6) Plan of Organization. This Plan may be amended as provided in this Section.
- (a) Inconsistency with NC Plan. If it is determined that this Plan is inconsistent with the NC Plan, including an inconsistency arising from an amendment of the NC Plan by the NCGOP, the County Executive Committee shall meet within 90 days of that determination for the purpose of amending this Plan in order that it may be consistent with the NC Plan.
 - (b) Amendments. The County Executive Committee may amend this Plan in any way that is not inconsistent with the NC Plan upon a two-thirds vote, provided that

the voting members of the Committee have been given ten days prior notice of both the meeting and the substance of the proposed amendments.

- (c) Compliance. The Secretary shall submit a copy of this Plan or any amendment thereto to the NCGOP within the time limit and in the manner prescribed by the NC Plan.

(7) Removals and Vacancies.

- (a) Resignation. Any Precinct Officer, County Officer, or County Executive Committee member may resign by letter addressed to the Chair or Vice-Chair.
- (b) Removal. A Precinct Officer, County Officer, or County Executive Committee member who is no longer able to act, is grossly inefficient, fails without rectification to comply with this Plan or the NC Plan, or commits an act of Party Disloyalty may be removed by a two-thirds vote of the County Executive Committee upon prior adequate notice signed by one-third of the voting members of the County Executive Committee. For purposes of this subsection, Party Disloyalty means actively supporting a candidate of another Party, or an unaffiliated candidate running in opposition to a candidate of the Republican Party or in opposition to a Republican endorsed by the appropriate Executive Committee in a non-partisan election.
- (c) Vacancy.
 - (i) In the event the Chair dies, resigns, is removed, or no longer resides in the County, the Vice-Chair shall assume the office of Chair and there shall be a vacancy in the office of Vice-Chair.
 - (ii) A vacancy shall exist if a Precinct Officer, the Vice-Chair, Secretary, Treasurer, or a County Executive Committee member dies, resigns, is removed, or no longer resides in the precinct, County Commissioner District, or county, as the case may be, or if the Vice-Chair becomes the Chair in accordance with paragraph (i), or if at any time a precinct is unorganized, whereupon the Chair shall nominate a replacement or replacements who shall serve in a temporary capacity until the next meeting of the County Executive Committee.
 - (iii) In the event the General Counsel dies, resigns, is removed, no longer resides in the County, or is no longer licensed to practice law in North Carolina, the County Chair shall nominate a replacement. In the further event that no qualified Republican is willing to serve as General Counsel, the County Chair shall nominate a replacement who is familiar with election procedures to be the Chair of the Election Integrity Committee and to carry out the election integrity functions of the General Counsel. Anyone so nominated shall serve in a temporary capacity until the next meeting of the County Executive Committee.
 - (iv) The Chair shall call a meeting of the County Executive Committee to be held within 60 days of nominating a replacement to fill a vacancy, at which meeting the nomination to complete the remainder of the vacated term shall be subject to the approval of the County Executive Committee. Any person so approved by the Committee to serve as a replacement Precinct Chair or Vice-Chair may also be elected by the Committee as a voting member or limited voting member to serve until the next County Convention held in an odd-

numbered year or, if earlier, until he or she is no longer serving as a Precinct Chair or Vice-Chair, provided that the person has expressed his or her willingness to serve as a member of the Committee. Further, a new Republican Club President, who has been elected to that position after the previous County Convention held in an odd-numbered year, may be elected by the Committee as a voting member to serve until the next County Convention held in an odd-numbered year or, if earlier, until he or she is no longer serving as the Club President, provided that he or she has expressed a willingness to serve as a member of the Committee. In addition, any elected public official who is a Republican residing in Moore County, including any official elected in a non-partisan race or appointed to complete an unexpired term, who takes office after the previous County Convention held in an odd-numbered year, may be elected by the Committee as a non-voting member to serve until the next County Convention held in an odd-numbered year or, if earlier, until he or she is no longer serving in that office, provided that the official has expressed a willingness to serve as a member of the Committee.

ARTICLE FOUR – ANNUAL COUNTY CONVENTION

- (1) **Call of Convention.** A County Convention shall be called each year by the County Chair. The Convention shall be held at a suitable location within the County during the month of March, at least ten days prior to the Congressional District Conventions to which Delegates from Moore County are elected.
- (2) **Notice.** The County Chair shall at least ten days prior to the County Convention give both Public Notice and notice to the members of the Executive Committee of the date, time, and location of the County Convention. The notices shall include a description of the procedure to be followed by those who are not in attendance at the Annual Meeting but who are willing to serve as an officer, committee member, or delegate or alternate to the County Convention.
- (3) **Credentials Committee.** The Chair shall appoint a Credentials Committee consisting of at least three Members. In order to ensure the integrity of the Committee, its members shall not be eligible for election as an Officer or member of the County Executive Committee and shall not publicly support the candidacy of anyone to be elected at the Convention.
 - (a) The Credentials Committee shall issue reports to the Convention, certifying the Members who have been elected as Delegates and Alternates at the Precinct Meetings. The Committee shall do so at the times provided by the NC Plan.
 - (i) With respect to Precinct Meetings held prior to the Convention, the report shall be issued at least three days prior to the Convention.
 - (ii) With respect to Precinct Meetings held on the day of the Convention, the report shall be issued prior to the transaction of business at the Convention.
 - (iii) Delegates or Alternates who are challenged shall be notified and allowed to present their cases to the Committee prior to the Convention being

convened. Challenges shall be determined on an individual basis and in accordance with the NC Plan.

- (iv) Unless successfully challenged, the Delegates and Alternates elected at the Precinct Meetings shall sit as Delegates and Alternates to the County Convention.
 - (b) Registered Republicans attending the Convention from an unrepresented precinct shall be identified by the Credentials Committee and may collectively cast one vote at the Convention. For this purpose, an “unrepresented precinct” is one from which no delegate has been credentialed by the Committee.
 - (c) Delegates and Alternates shall register for the Convention as they arrive. If all of the Delegates elected from a precinct are not present at the Convention, the Credentials Committee shall designate Alternates elected from that precinct to replace those Delegates who are not in attendance in the order in which the Alternates registered.
- (4) Other Committees. Prior to the Convention, the County Chair shall appoint a Rules Committee, a Resolutions Committee, and a Plan of Organization Committee. In addition, for Conventions held in odd numbered years, the County Chair shall appoint a Nominating Committee.
- (a) The Rules Committee shall recommend rules to be adopted by the Convention. In the absence of special circumstances, and recognizing that the business conducted by Conventions held in even numbered years is different from that conducted in odd numbered years, the Committee may recommend the same rules as those that were adopted at a previous Convention.
 - (b) The Resolutions Committee shall consider proposed resolutions submitted by members of the Committee or by any Delegate or Alternate at least two weeks prior to the Convention. Those resolutions approved by the Committee will be submitted to the Convention for consideration. Resolutions inconsistent with the NC Plan, containing personal attacks, or considered tasteless by the Committee shall not be submitted to the Convention.
 - (c) The Plan of Organization Committee may submit to the Convention proposed amendments to the existing Plan. In the event no amendments are submitted or adopted, the existing Plan will be deemed to have been adopted by the Convention.
 - (d) The Nominating Committee shall submit to a Convention held in an odd numbered year a slate of proposed County Officers and Regional members of the Executive Committee who are willing to serve in the positions to which they are nominated. Members serving on the Nominating Committee are eligible for nomination.
- (5) Convention Business.
- (a) The County Chair or his or her designee shall be the Chair of the Convention. The Chair of the Convention shall appoint a Recording Secretary, Parliamentarian, and Sergeant at Arms.
 - (b) The Convention business shall consist of the report of the Credentials Committee; the adoption of the Convention Agenda; the adoption of, or

amendment to, the Plan; the reports of the other Committees; the election of County Officers and Regional members of the Executive Committee in odd numbered years; the election of other members of the Executive Committee in odd-numbered years; the election of Delegates and Alternates to the State and District Conventions; and such other business as shall come before the Convention.

- (c) Only Delegates present on the floor of the Convention shall be entitled to vote. There shall be no proxy voting.

(6) Election of Officers and Other Members of the Executive Committee.

- (a) Election of Officers and Regional Members. In addition to the nominees presented by the Nominating Committee, the Chair shall accept nominations of officers and elected members of the Executive Committee from the floor, provided that the Members so nominated are present and affirmatively declare to the Convention their willingness to serve. The election of nominees who are running unopposed shall be by voice vote. In the event of a contested election, each precinct shall caucus and a representative of the precinct will announce the vote of its Delegates at a roll call of the precincts. The candidate receiving a plurality of the votes shall be elected.

- (b) Election of Other Voting Members, Limited Voting Members, and Non-voting Members. The Convention may elect (i) a current Precinct Chair and a Moore County Republican Club President as a voting member, (ii) a current Precinct Vice-Chair as a limited voting member, and (iii) an elected Moore County Republican official as a non-voting member of the County Executive Committee. The Chair shall announce the names of the individuals in each of the three classes of membership and ask the Convention whether it wants to elect them as a group or individually. If individually, each name will be called and voted upon separately.

(7) Election of Delegates and Alternates to the State Convention. The Convention may elect to the State Convention (i) one Delegate, plus (ii) one Delegate for each Republican residing in Moore County who currently serves as an elected member of the North Carolina General Assembly or who holds an elected statewide or national office, plus (iii) a number of *Delegates* equal to one Delegate for every 250 Members, or major fraction thereof, registered as of January 31st of the year of the Convention. An equal number of Alternates may be elected to the State Convention.

- (a) The first priority in the election of Delegates and Alternates to the State Convention shall be given to those Delegates and Alternates attending the County Convention who nominate themselves as they arrive at the Convention, in the order in which they register.
- (b) If, after the election of Delegates and any Alternates under subsection (a), there are any unfilled positions, the second priority shall be given to those Members in attendance, who nominate themselves and are eligible for election, in the order in which they are recognized.
- (c) If, after the election of Delegates and Alternates under subsection (b), there are any unfilled positions, the last priority shall be given to Members not attending

the County Convention who nominate themselves as provided in the Public Notice of the Convention. Those so nominated shall be deemed to be elected to the unfilled positions in the order in which the Chair of the Credentials Committee receives their nominations. No one who is not present at the County Convention may be elected as a Delegate or Alternate unless he or she complies with the procedures adopted by the County Executive Committee and announced in the Public Notice of the Convention.

- (d) No one shall be elected as an Alternate under the foregoing provisions until all of the Delegate positions are filled.
- (e) The names of those elected as Delegates and Alternates shall be read to the Convention and, if necessary, any corrections shall be made before the Convention adjourns. No one who has not been elected in accordance with the previous provisions of this section (7) shall thereafter be added to the list of Delegates and Alternates to the State Convention.

(8) Delegates and Alternates to Congressional District Conventions.

- (a) As long as Moore County shall lie entirely within the boundaries of a single Congressional District, the Delegates and Alternates elected by the County Convention to the State Convention shall also serve as Delegates and Alternates to the Congressional District Convention at which Moore County is represented.
- (b) If, at any time, Moore County shall lie within the boundaries of more than one Congressional District, then the Convention may elect to each of those District Conventions (i) one Delegate, plus (ii) one Delegate for each Republican residing in Moore County and that District who currently serves as an elected member of the North Carolina General Assembly or who holds an elected statewide or national office, plus (iii) a number of Delegates equal to one Delegate for every 250 Members, or major fraction thereof, residing in that District and registered as of January 31st of the year of the Convention. An equal number of Alternates may be elected to each District Convention. The Delegates and Alternates elected by the County Convention to the State Convention shall serve as Delegates and Alternates to the respective Congressional District Conventions as follows:
 - (i) Subject to subsections (ii) and (iii), the Members elected as Delegates and Alternates to the State Convention shall serve as Delegates and Alternates to the District Convention for the District in which they reside.
 - (ii) If the number of Delegates and Alternates to a District Convention, as determined in subsection (i) exceeds the number allocated to Moore County, the Delegates and Alternates deemed elected to that District Convention shall be determined in the same manner as Delegates and Alternates to the State Convention are determined under Section (7).
 - (iii) If, after determining the Delegates and Alternates to a District Convention under subsection (i), Delegate or Alternate positions remain unfilled for a District Convention, then nominees who were not elected as Delegates and Alternates to the State Convention and who reside in

the District, may be elected as Delegates and Alternates to that District Convention in the manner provided in Section (7).

- (iv) The Delegates and Alternates elected to the State Convention shall be deemed to have also been elected as Delegates and, if the Delegate positions are filled, as Alternates to the Congressional District Convention for the District in which they reside, in the same order in which they were elected as Delegates and Alternates to the State Convention, until the available positions are filled.

(9) General Administrative Procedures.

- (a) No one who is not a Republican and who is a candidate for or holder of an elected office shall be permitted to address the County Convention or any event sponsored by the Party.
- (b) Minutes of the official actions taken by the Convention shall be kept by the Recording Secretary and, along with the written reports of each Committee serving the Convention, shall be subject to approval by a committee consisting of those of the County Chair, County Secretary, and the Credentials Committee Chair who are present at the Convention. Copies of the Minutes and reports shall be retained by the Party. Copies of the Minutes shall also be distributed in accordance with the NC Plan.
- (c) The County Chair and Secretary shall certify the election of all officers, Delegates and Alternates as provided in the NC Plan and shall cause any fees required by the NC Plan to be paid.

ARTICLE FIVE – MISCELLANEOUS PROVISIONS

- (1) Savings clause. Notwithstanding any provision in this Plan, the County Officers and County Executive Committee shall not exercise any power prohibited under the NC Plan or by federal or state law, and they shall comply with all duties imposed upon them by the NC Plan or by federal or state law, even if not enumerated in this Plan.
- (2) Controversies. Any controversy within the Party which cannot be resolved by normal means shall be referred to the NCGOP Arbitration Committee.
- (3) Exhibits. The Exhibits attached to this Plan are for the convenience of the officers they describe and are not part of this Plan. They shall not be construed to increase or limit the powers and duties of those officers. They can be amended at any time by the County Executive Committee without the formality required by Section (6) of ARTICLE THREE.
- (4) Notice requirements. The County Officers and County Executive Committee will comply with all notice requirements imposed on them, or any of them, by this Plan or the NC Plan. In this connection, the following definitions and rules apply:
 - (a) The term “Public Notice” shall mean a notice posted on the Party’s website. To the extent possible the Party shall also give Public Notice by email to those to whom Constant Contact or similar email messages are delivered.

- (b) Those members of the Executive Committee who are entitled to written notice delivered by U.S. mail under the NC Plan may elect in writing to receive that notice by email. Such elections are revocable.
 - (c) All other notices shall be delivered by email.
 - (d) Any individual having actual notice shall be deemed to have received notice in accordance with this Plan regardless of the form of notice to which he or she is entitled.
 - (e) The term “day” and “days” shall mean calendar day or days.
- (5) Parliamentary Procedure. Unless inconsistent with this Plan or the Rules of the Convention, proceedings under this Plan shall be conducted in accordance with Robert’s Rules of Order.
- (6) Effective Date. This Plan shall become effective on its adoption by the Moore County Republican Convention or, if earlier, upon its adoption by the County Executive Committee, at which time the previous Plan of Organization shall be revoked.

Exhibit A
COUNTY CHAIR JOB DESCRIPTION

The County Chair shall have general supervision of the affairs of the Party within the County.

The powers and duties of the County Chair include the following:

1. Relationship with the North Carolina Republican Party.
 - a. Certify jointly with the Secretary to the NC GOP and to the Congressional District Party the names and required information of those elected as Precinct Officers, County Officers, members of the Executive Committee, and Delegates and Alternates to the State Convention. [NC Plan III A 3] [FOUR (9)(c)]
 - b. Arrange for the payment of the Convention Fee. [NC Plan III A 4]
 - c. Serve on the Congressional District Executive Committee. [NC Plan V B 1 b]
 - d. Maintain liaison with the Congressional District Chair. [NC Plan V B 4 a]
 - e. Serve on the State Executive Committee. [NC Plan VI C 1]
 - f. Refrain from utilizing the power and dignity of his or her office or position in any Republican primary. [NC Plan IX F]
2. Call and preside at meetings.
 - a. Conduct the day to day management of the Party as a member of the Officers Committee. [THREE (4)(a)]
 - b. Call meetings of the County Executive Committee upon 10 days' prior notice at least twice a year. [THREE (3)(b)]
 - c. Call Annual Precinct Meetings to be held in February or March upon 10 days' prior Public Notice and 10 days' prior notice to Precinct Chairs. [TWO (3)(B)]
 - d. Call other Precinct Meetings in his or her discretion upon 5 days' notice. [TWO (3)(d)]
 - e. Call the County Convention to be held in March each year upon 10 days' prior Public Notice and 10 days' prior notice to members of the Executive Committee. [FOUR (2)]

- f. Preside at and prepare an agenda for all meetings except Precinct Meetings. [THREE (1)(a)]
- 3. Keep an accurate record of all monies received or disbursed by him or her. [THREE (1)(a)]
- 4. Appoint Committees.
 - a. Appoint the County Finance Chair. [THREE (1)(a)]
 - b. Nominate three members of the County Finance Committee. [THREE (4)(b)]
 - c. Serve as a member of the County Finance Committee. [THREE (4)(b)]
 - d. Nominate three members of the Auditing Committee. [THREE (4)(c)]
 - e. Appoint other committees and, with the consent of the Executive Committee, appoint and charge the Chair and members of those committees. [THREE (1)(a)]
- 5. Nominate Members to fill vacancies among Precinct Officers, County Officers, and Executive Committee members, subject to Executive Committee approval within 60 days of the nomination. [THREE (6)(c)]
- 6. County Convention.
 - a. Appoint a Credentials Committee consisting of three Members. [FOUR (3)]
 - b. Appoint a Rules Committee. [FOUR (4)(a)]
 - c. Appoint a Resolutions Committee. [FOUR (4)(b)]
 - d. Appoint a Plan of Organization Committee. [FOUR (4)(c)]
 - e. Appoint a Nominating Committee in odd numbered years. [FOUR (4)(d)]
 - f. Serve as, or designate a, Chair of the Convention and, if acting as Chair of the Convention, appoint a Recording Secretary, Parliamentarian, and Sergeant at Arms. [FOUR (5)(a)]
 - g. Approve jointly with the Secretary and Chair of the Credentials Committee the minutes of the Convention. [FOUR (9)(b)]

Exhibit B
COUNTY VICE-CHAIR JOB DESCRIPTION

The Vice-Chair shall

1. function as the Chair in the absence of the Chair. [THREE (1)(b)]
2. call the Annual Precinct Meetings and Convention if the Chair fails to do so. [THREE (1)(b)]
3. Conduct the day to day management of the Party as a member of the Officers Committee. [THREE (4)(a)]
4. serve on the Executive Committee, Officers Committee, and Finance Committee; [Various]
5. serve on the Congressional District Executive Committee; [NC Plan V B 1 b]
6. maintain liaison with the Congressional District Vice-Chair; [NC Plan V B 4 b]
7. serve on the State Executive Committee; and [NC Plan VI C 1]
8. refrain from utilizing the power and dignity of his or her office or position in any Republican primary. [NC Plan VII G]

Exhibit C
COUNTY SECRETARY JOB DESCRIPTION

The Secretary shall

1. keep all minutes and records of the Party; [THREE (1)(c)]
2. keep a roster of all Precinct Officers and County Executive Committee members; [THREE (1)(c)]
3. certify jointly with the County Chair to the NC GOP and to the Congressional District Party the names and required information of those elected as officers, members of the Executive Committee, and Delegates and Alternates to the State Convention; [NC Plan III A 3] [FOUR (9)(c)]
4. maintain a database of the Members of the Party and provide to the Precinct Chairs their respective portion of the database;
5. Conduct the day to day management of the Party as a member of the Officers Committee. [THREE (4)(a)]
6. issue a report to members of the Executive Committee by the 15th day following the end of each calendar quarter, setting forth any decisions or expenditures made by the Officers Committee during the preceding calendar quarter. [THREE (4)(a)(iii)]
7. arrange for a meeting place for the Executive Committee meetings and with respect to each meeting provide the members an email notice of the meeting, the minutes of the prior meeting, and a copy of the agenda prepared by the County Chair;
8. prepare name tags for the Executive Committee meetings;
9. maintain a list of Members of an unorganized precinct who are unable to attend the Annual Precinct Meeting but who indicate their willingness to serve as a Delegate to the County Convention and provide that list to the Member who presides at the Annual Meeting of that precinct; and [TWO (3)(d)(iv)]
10. maintain a list of Members who are unable to attend the County Convention but who indicate their willingness to serve as a Delegate to the State Convention and provide that list to the Chair of the Credentials Committee prior to the convening of the Convention. [FOUR (7)(c)]
11. Refrain from utilizing the power and dignity of his or her office or position in any Republican primary. [NC Plan IX F]

Exhibit D
TREASURER JOB DESCRIPTION

The Treasurer shall

1. Conduct the day to day management of the Party as a member of the Officers Committee. [THREE (4)(a)]
2. receive and disburse all funds authorized by the Officers Committee or the County Executive Committee. [THREE (1)(d)]
3. keep faithful and accurate records of monies received or disbursed. [THREE (1)(d)]
4. make financial reports to the County Executive Committee at its meetings. [THREE (1)(d)]
5. cooperate with the members of the Auditing Committee in its annual review of the financial records of the Party. [THREE (4)(c)]
6. attend training sessions as required by the North Carolina Board of Elections. [THREE (1)(D)]
7. file all reports required by, and fulfill all duties imposed upon, treasurers of political organizations under state and federal law. [THREE (1)(d)]
8. Refrain from utilizing the power and dignity of his or her office or position in any Republican primary. [NC Plan IX F]

Exhibit E
GENERAL COUNSEL JOB DESCRIPTION

The General Counsel shall

1. Serve as the Chair of the Election Integrity Committee. [THREE (4)(d)]
2. Represent the Party before the Board of Elections in any proceeding relating to the canvassing or challenging of votes or voters. [THREE (4)(d)]
3. Train qualified election observers for every Precinct. [THREE (1)(e) and (4)(d)]
4. Provide general legal advice to the Party. [THREE (1)(e)]
5. Provide parliamentary advice to the Officer conducting any County Executive Committee meeting. [THREE (1)(e)]
6. Serve as a member of the County Executive Committee. [THREE (1)]
7. Serve as a member of the Officers Committee. [THREE (4)(a)]